

Tele:26109658

Directorate General NCC  
Ministry of Defence  
West Block-IV, RK Puram  
New Delhi-110066


10 Jun 09

19502/BA/DGNCC/Lgs (B-2)

List 'A' & 'B'

ALLOTMENT OF BA NUMBERS

1. Documents received for the allotment of BA Number had been returned by Director General Information System (MISO/TMS) with the following observation :-
- In the requisition form for allotment of BA No, the sponsoring Dte (Ser No 16 of the form attached) has to be filled up as Dte of Tpt (Lgs (B-2)) DG NCC only.  
*Lgs Dte (B-2)*
  - Some requisition form have been found with overwriting and are incomplete.
  - This requisition form is a statutory document and required to be signed by CO/OC unit duly affixing the auth stamp/office seal. The place and date must be mentioned on the form. It is also required to be printed on A-4 size full scape paper.
  - Incomplete chassis No is not acceptable, please mention complete chassis No Pencil rubbings of engine and chassis Nos have not been fwd duly pasted on A-4 size full scape paper.
2. You are requested to direct all units under your command to comply with guidelines as above and resubmit the documents after doing the need full and also ensure the above discrepancies should not repeated in future.

  
(Sajjad Ali)  
Col  
JD Lgs (Coord)  
For DG NCC

Encl : As stated above.

JKC/19502-BA No/71

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Directorate General of NCC  
Ministry of Defence  
West Block - IV, RK Puram  
New Delhi-110011

19508/Dis/Veh/DGNCC/Lgs B2

13 Jun 06

List 'A' & 'B'

POLICY PERTAINING TO DEPOSITION OF  
DOWNGRADED VEHICLES IN THE NCC

Introduction

1. NCC Units are located all over the country in Military as well as Non-Military stations far away from salvage Depots Return Vehicle Points (RVP's) It is not cost effective and is time consuming to move downgraded vehicles to the existing salvage Sub Depots. It is therefore desired that depositing of downgraded vehicles should be done at nominated locations under the arrangement of NCC.

Procedure in Vogue

2. Induction and downgradation is part and parcel of the system for proper maintenance of the vehicles. The following procedure is followed for downgrading and depositing the vehicle in the ordnance Depot.

- (a) The vehicles are taken to the workshops after completion of twin criteria of vintage and mileage for downgradation to class 'V' as laid down by Govt of India through various letters.
- (b) The vehicle is downgraded to Class - V through the workshop
- (c) Thereafter the dependant ordnance Depot is contacted to confirm the date of deposit.
- (d) The vehicle is carried through civil hired transport or Railway KF's to the ordnance Depot
- (e) After depositing the vehicle and vehicle kit items, the clearance is obtained by the user.

... 2/-

S/P

**Procedure Recommended**

3. (a) Where ever the user units are co-located or at a reasonable distance from the nearest depot, status quo be maintained for depositing of vehicles in the ordnance Depot.
- (b) NCC Units which are located in far flung areas away from salvage Sub Depot RVP's, their vehicles be kept in the nominated locations under the arrangements of NCC for in situ disposal as per Appx 'A'.
- (c) The documents pertaining to the veh (Class-V) along with the veh kit items to be taken to dependent Ordnance Depot.
- (d) Nominated locations will be kept to the minimum.
- (e) The discarded vehicles be kept in a secure place, to prevent pilferage/cannibalisation at the nominated loc as per Appx 'A'.
- (f) NCC will assume full responsibility for any deficiency/change in condition of the vehicle and its components till vehicles are physically lifted from nominated Loc/Node by the bidder.
- (g) The documents will be processed by the respective ROD and Kit items will be deposited in the salvage. Based on the documents received the veh (CI-V) will be taken on charge in the stock of RVP, however physically veh remains in loc at nominated nodal point in Gp HQ at NCC. Once a veh has been allotted, the Gp HQ will permit the bidder to inspect the veh based on the authority letter received from ordnance depot. Once the veh has been finally sold the bidder has to produce necessary documents for lifting the veh to Gp HQ. Gp HQ to maintain a register showing the following entry

Sl No	Type of Vehs	BA No	Date Veh received in Gp HQ	Unit	Date Veh Inspected by bidder	Date of issue of Veh to the bidder	Signature of bidder for collection of Veh	Remarks
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)

- (h) A report will be sent by Gp HQ to respective Ord depot with a copy to HQ DGNCC and NCC Dte, giving out the details of stock held and stock lifted on



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19608/RMS/DG NCC/Lgs (B-2)

15 Jul 10

List 'A' & 'B'

**ROAD MOVE SANCTION OF VEHICLES**

1. Further to HQ DGNCC letters No 19608/DGNCC/Lgs (B-2) dated 19 Apr 96, 10 Apr 97, 15 Dec 2007, 22 Sep 09 and 31 Mar 2010.
2. Despite many instructions, following lapses have been observed while processing the case for Road Move sanction:-
  - (a) Vehs are being moved from Dtes without seeking prior permission from HQ DGNCC, which is viewed very seriously by HQ DGNCC.
  - (b) Road Move sanctions are being sought even for Stns which are well connected to rail / Air.
  - (c) Request for Formal Road Move Sanction is being fwd without obtaining Provisional Road Move Sanction, which is mandatory.
  - (d) Request for Provisional Road Move sanction is not being fwd to HQ DGNCC on time.
  - (e) Requests for Road Move sanction is not as per prescribed format .
3. In view of above, all Dtes/OTAs are requested to ensure the following:-
  - (a) No Vehs will move without prior sanction of HQ DGNCC, even for RDC, unless so detailed by HQ DGNCC.
  - (b) No sanction will be accorded for Stns which are well connected to rail / Air.
  - (c) The request for Provisional Road move sanction along with prescribed performa must reach HQDGNCC at least 15 days prior to the date of the move of vehs.
4. It is reiterated that no Ex-post facto sanction will be accorded henceforth.

  
(Narender Singh)  
Lt Col  
JD Lgs  
For DGNCC

**REGD**

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Directorate General NCC  
West Block-IV, RK Puram  
New Delhi-110066

19508/Dis Pol-B Veh/DGNCC/Lgs(B-2)

28 Jan 2004

List 'A' &amp; 'B'

**DISCARD POLICY FOR NEW GENERATION 'B' VEHICLE**

1. A photocopy of Discard Policy of new generation 'B' vehicles issued vide Govt of India, Min of Def letter No 1(2)/99/D(O-I) dated 13 Nov 2003 is enclosed for reference and necessary action.
2. The following will be applicable for vehicles held by NCC:

S.No. Type of Vehicle	Discard Criteria	
	Vintage in years (Which ever is later)	Meteragein Kms
(a) Motor Cycle 100 CC	10 (Ten)	1,00,000
(b) Lt Veh (Maruti Gypsy/Van/ Esteem, 118 NE, Car Ambassador)	11 (Eleven)	1,20,000
(c) LCV/Mini Bus (Swaraj Mazda/DCM Toyota Eicher Canter/Tata 407)	11 (Eleven)	1,50,000

3. Please acknowledge.

Sd/\*\*\*  
(RB Singh)  
Col  
Dir (Lgs)  
for DG NCC

Encl : As aboveCopy to:-

DGEME

MGO Branch, Army HQ

DGNCC(MT Section)

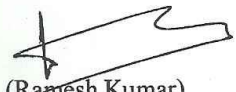
19602/CFA/DGNCC/Lgs (B-2)

29 Jul 2002

List "A" & "B"

**CFA SANCTION FOR MT REPAIR**

1. It has been observed that Dtes/units are not forwarding complete set of documents required for CFA sanction.
2. The list of documents required had been forwarded vide para 1 of this HQ letter No 19602/DGNCC/Lgs(B-2) dated 07 Apr 1997. The same is, however, again reiterated in succeeding para.
3. List of documents required to be submitted alongwith CFA sanction is :-
  - (a) Statement of Case alongwith recommendations of DDG of concerned Dte.
  - (b) Letter calling for quotation or Tender enquiries giving out approx requirement of each item intended to be purchased.
  - (c) At least three quotations from dealers.
  - (d) Comparative Statement ( showing Qty x Rate= Total cost) signed with date by three officers with letter for detailment of BOO
  - (e) NA Certificate from Ord Depot or Conditioning Certificate from EME wksp
  - (f) MRP from authorized dealers.
  - (g) Ledger Folio No of item to be purchased be indicated on bill
4. This has the approval of DDG (Lgs).

  
(Ramesh Kumar)  
Maj  
DD Lgs(Veh & Eqpt)  
For Dir Gen NCC